

DEENE & DEENETHORPE PARISH COUNCIL

Minutes - Deene & Deenethorpe Parish Council Meeting

Tuesday 10th March 2016 in Deene village hall at 7.30pm

475. Present: Stuart Barratt, Annette Blackmore, Mark Coombs, Brian Gretton (Chairman) Graham Holding, plus the clerk, Sue Cooke as the new incoming clerk and John Marchant.

476. Mark Coombs declared pecuniary and personal interests on all matters relating to Deene Estate's planning and development matters. There is a permanent dispensation in place as per minute 450.

477. The police had sent apologies due to the number of concurrent parish council meetings on the same evening.

478. There were no public representations.

479. It was **RESOLVED** to approve the minutes of the meeting of January 2016, previously circulated, as a true record of that meeting.

480. Governance: Prior to the meeting copies of a Financial Risk Assessment, Internal Control Document and Internal Audit Review had been circulated. It was **RESOLVED** to approve and adopt these.

481. Staffing Matters: Sue Cooke was present at the meeting to be introduced to members, for members to consider whether she would be a suitable clerk and for her to consider whether she would like to accept an offer of appointment as new clerk and RFO, following the resignation of Sarah Rodger who will cease office on 31/3/16. Sue is an experienced clerk, is clerk to Benefield council which immediately abuts Deenethorpe Parish, she knows the area very well and is secretary to the PCC which oversees Deene churchyard so was seen as a very suitable replacement. It was **RESOLVED** to appoint Sue Cooke as the new clerk.

482. Planning Matters:

a) **15/02020/OUT** | Outline planning application for the development of an employment park comprising up to 121,703sqm (gross) floorspace for light industrial, general industrial (automotive production) and storage/distribution uses (all matters reserved) (revised scheme 15/00976/OUT) | Car Park And Land Rockingham Motor Speedway Mitchell Road Corby. It was **RESOLVED** to object to this application due to the fact that the impact of the ensuing traffic travelling north on the A43 has not been fully assessed in the application papers and the wider impact of the additional traffic had not been properly taken into account.

b) **16/00071/FUL & 16/00072/LBC** | Install a new biomass system in a new unit on the existing car park hard standing | Deene Hall Deene Park Deene Corby – these were not discussed as the planning permission had been approved by East Northamptonshire Council.

c) North Northamptonshire Joint Core Strategy (JCS) consultation on proposed Main Modifications to the Submitted Plan. The modifications had been noted and there were no further observations.

483. Neighbourhood planning – Following on from minute 466, working parties had met since the January meeting. The recommendation that at the moment, the parishes should concentrate their efforts on a parish/community plan based on wider community needs and issues rather than planning issues was accepted, especially as many of the comments received related to traffic issues which would not necessarily be addressed by a Neighbourhood Development Plan. It was agreed to proceed with investigating the possibility of carrying out a parish/community plan and the chairman would contact Shaun Sannerade at East Northamptonshire Council with a view to him attending a future meeting to explain more about the process.

484. Deenethorpe Airfield – There has been no progress of note on the Deenefield Airfield project. No details of upcoming working party meetings had been forthcoming from East Northamptonshire Council.

485. Highways issues: The chairman, as highway warden, had met with Sarah Barnwell from KierWSP, the highways contractor for Northamptonshire County Council, to highlight some of the matters arising from the questionnaire responses regarding the Neighbourhood Development Plan. These will be discussed with the parish meetings the following evening.

486. Annual Parish Meetings: The meeting would be taking place the following evening. A community plan would be discussed, along with planning matters and highways and other community issues.

487. Broadband issues: BT Openreach would attend a future meeting to discuss with the council the issue of 'gap funding' the shortfall in available funding to bring high speed internet access to the parishes.

488. St Peter's Church, Deene:

a) **Church security** It had recently come to the attention of the parish council that there are security issues with Deene church. The church is decommissioned and is looked after by the Closed Churches Trust. The trust's preferred way of working is to keep churches open all the time to encourage visitors which in turn encourages donations. However, Deene church shows signs of having been misused, with the presence of what appears to be human waste, take-away food cartons, church property strewn around and the donation box stolen.

It was agreed that Mark Coombes would discuss with Deene Estate the possibility of a key holder opening and closing the building on a daily basis and dialogue would continue with the closed church trust regarding the security of the building.

b) **Churchyard** Following discussions with the incumbent of Weldon with Deene parish, it was understood that the PCC has responsibility for cutting the churchyard grass, but had taken the decision some years ago not to cut the grass. The information received suggested that the Parish Council at the time had agreed to take up the responsibility. This would be investigated and clarified by the new clerk.

489. FINANCIAL MATTERS:

a) It was **RESOLVED** to approve the following accounts for payment:

Details	Nett	Gross
Clerk's salary	194.05	242.45
Office costs & clerk expenses		221.60
Clerks overtime recompense		400.00
HMRC PAYE		245.60
Parish Online PMSA mapping system	28.00	33.60

To confirm acceptance of Unity Bank terms and conditions and sign new [bank signatory](#) form an

b) It was **RESOLVED** to change the banking details, appointing Sue Cooke as the new contact person, clerk and RFO, with additional signatories as additional online and cheque signatories to the bank account, confirming the bank's requirements that:

- i) The amendments to the Mandate for the operation of the bank account(s), payment instructions and banking services be approved and be provide to the Bank by persons authorised to do so in accordance with the Bank's procedure and the Mandate;
- ii) The Bank is entitled to rely upon the amended Mandate until it receives a later Mandate amending it, and the Bank is entitled to rely on instructions given by any person named in Section 3 [of the bank mandate form] and may disclose any information relating to the account to any such person
- iii) The Bank is under no duty to make enquiries before acting on the instruction of any person named in Section 33 [of the bank mandate form]
- iv) The Bank will be notified in writing of any changes to the organisation as per the terms and conditions of the account

490. Official reports or correspondence received:

- Advice had been received confirming the closure of Corby Magistrates court

491. Matters arising from previous meetings not dealt with elsewhere on the agenda, for discussion

- The village hall committee had written to Trinity Coombes thanking her for carrying out a litter pick, having seen the state of the verges
- The official parish litter picks would be happening on 9th April
- Graham Holding will receive an official 'Highway Warden' induction shortly

DATE OF NEXT MEETING: 12TH MAY 2016

Approved by Deene & Deenethorpe Parish Council:

**Signature of Chairman
of following meeting:**

Date: 12th May 2016